



# VOLUNTEER NEWSLETTER

Published February 2008

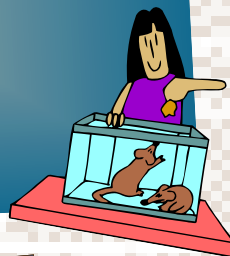
## CHULA VISTA Nature Center



### Assistant to Animal Care Staff

Looking for adults (18 and above) to provide general assistance to animal care staff member. Duties may include lifting and moving objects, helping prepare animal diets, cleaning enclosures, and weighing and measuring animals. Help needed Sundays through Wednesdays.

Contact Kerry Laube at 619-409-5904



## CHULA VISTA Nature Center

### Looking for Shark & Ray Exhibit Monitors/Invertebrate Exhibitors

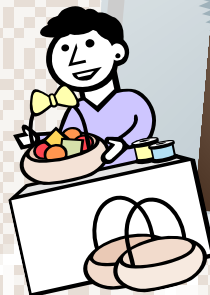
#### Exhibitors

### Shark & Ray Monitor/Invertebrate Exhibitor

Minimum age: 16

Hours: 2-4 hours per week; on Saturday or Sunday  
Duties: Monitor the shark & ray exhibit, talk to visitors about the animals exhibited, clean exhibit glass and surrounding area, and bring invertebrates out to show to guests. Training will be provided.

Contact Kerry Laube at 619-409-5904



## CHULA VISTA Nature Center

### Looking for Arts and Crafts Leaders Arts & Crafts Leader



Minimum age: 16

Hours: 2-4 hours per week; on Saturday or Sunday

Duties: Lead young visitors in nature-themed arts and crafts projects. Volunteer would be responsible for setting up and cleaning up crafts, demonstrating crafts to young visitors, and monitoring children performing the project.

Contact Kerry Laube at 619-409-5904

## CHULA VISTA Nature Center

### Nature Center Gift Shop

Looking for volunteers with a great attitude who enjoy working with the public. Duties may include processing admissions and assisting customers with gift shop purchases and welcoming guests as they arrive. Money handling experience and basic computer skills are a plus. Nature Center staff will provide training. Help needed Tuesdays through Sundays.

Contact Kerry Laube at 619-409-5904



## CHULA VISTA Public Library

### Children's Department

Looking for Children's Computer Assistant to assist with the preparations of events and children's computer lab. A minimum of 30 hours commitment. Position available at Civic Center Library Branch and South Library Branch.

Please contact Library Volunteer Coordinator at 619-691-5000



## CHULA VISTA Public Library

### Access Services Department

Looking for shelving assistant to keep shelves orderly and easy access to patrons. Volunteers needed on a daily basis. Positions available in Civic Center Library Branch and South Library Branch.

Please contact Library Volunteer Coordinator at 619-691-5000



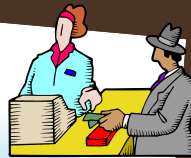
## CHULA VISTA Public Library

### Bookstore

Looking for bookstore volunteers to assist in the daily transactions of the Bookstore. Length of assignment is 3 months. Position available in Civic Center Library Branch and South Library Branch. Help needed during the following hours:

**Civic Center:** Mon. 6pm-8pm, Tue. & Thu. 10am-1pm,  
Wed. 1pm-4pm, Fri. 11am-1pm, Sat. 1pm-3pm  
**South:** Mon-Fri. 1pm-5pm, Sat. noon-4pm

Please contact Library Volunteer Coordinator at 619-691-5000



## CHULA VISTA Public Library

### Technical Services

Looking for someone to assist staff in the operation of office and/or clerical tasks.

Minimum 3 months commitment.  
At Civic Center Library Branch  
Hours: Mon-Fri (any day morning or afternoon)

Please contact Library Volunteer Coordinator at 619-691-5000

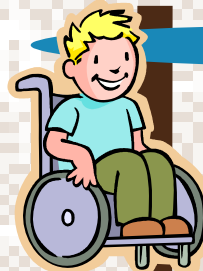




## CHULA VISTA Police Department

### Office Support

Looking for someone with the ability to accurately file and organize traffic collision reports in numerical order for filing. Applicant must pass an abbreviated background check and must be 15 1/2 years of age or older.



## CHULA VISTA Recreation Department

### Hand cycling-Volunteers needed for Therapeutics

5 Week Program

Tuesdays, February 5, 12, 19, 26 and  
March 4th, from 3:00-6:00pm

*Greg Rogers Elementary School*

Duties include: walking/jogging with a  
cyclist, assisting with staff, set-up and  
take down.

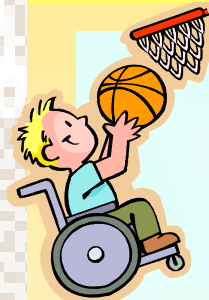
Contact Carmel Wilson at 619-409-5800



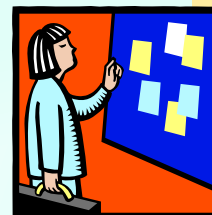


# MORE VOLUNTEER OPPORTUNITIES

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## Volunteer Application



The Volunteer Application is available in PDF for download at the City of Chula Vista's website at [www.chulavistaca.gov](http://www.chulavistaca.gov).

Click on the Human Resources section and see Volunteer Opportunities. You may also pick up an application at the Human Resources Department at 263 Fig Street, Chula Vista, California 91910.

619-691-5096.

Fingerprints are required for volunteers over the age of 18, and are done through the Chula Vista Police Department at no cost to the volunteer.

